

WISE ELECTRIC COOPERATIVE, INC.



WISE ELECTRIC
COOPERATIVE

Distributed Generation Procedures & Guidelines Manual for Members

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GENERAL

In order to receive service from Wise Electric Cooperative, Inc. (the "Cooperative"), a customer must become a "Member" of the Cooperative. Throughout this manual, customers will be referred to as "Members." For more information about the cooperative membership application process, including any applicable membership fees or deposits, contact the Cooperative to request new Member information.

It is the intent of the Cooperative to allow Members to install Distributed Generation (DG), provided the Member's DG facility does not adversely affect the Cooperative or other Members of the Cooperative. The Member must conduct his/her own analysis to determine the economic benefit of DG operation to him/her.

A DG facility that is not connected to the Cooperative's system in any way is known as "stand-alone" or "isolated" DG. The Member may operate a DG facility in stand-alone or isolated fashion as long as such DG facility does not adversely affect the Cooperative's system. A DG facility connected in any way to the Cooperative's system shall be considered as operating in "parallel." For purposes of this Manual, a DG facility is considered operating in "parallel" anytime it is connected to the Cooperative's system in any way, even if the Member does not intend to export power. All provisions of this Manual shall apply to parallel operation of DG facilities as so defined.

This Manual is not a complete description or listing of all laws, ordinances, rules and regulations related to Distributed Generation, nor is this Manual intended to be an installation or safety manual. The Member requesting to interconnect a DG facility to the Cooperative's system is responsible for and must follow, in addition to all provisions of this Manual, the Cooperative's *Rules and Regulations and Tariffs for Electric Service*, the Cooperative's *Line Extension Policy*, the *Policies and Procedures* of the Cooperative's wholesale power supplier(s) (whether one or more, "Power Supplier") where applicable, the *Policies and Procedures* of the Cooperative's wholesale transmission and/or distribution service provider (whether one or more, "Wholesale T&D Provider") where applicable, the current National Electric Code, the current *IEEE 1547 Standard for Interconnection and Interoperability of Distributed Energy Resources with Electric Power Systems Interfaces* (the "IEEE 1547 Standard") (a copy of which is on file at the Cooperative for inspection along with information so the Member may obtain his/her own copy), other applicable IEEE standards, applicable ANSI standards, including ANSI C84.1 Range A, and any other applicable governmental and regulatory laws, rules, ordinances or requirements. All legal, technical, financial, etc. requirements in the following sections of this Manual must be met prior to interconnection of the DG facility to the Cooperative's system.

A Member may serve all load behind the meter at the location serving the DG facility but will not be allowed to serve multiple meters, multiple consuming facilities or multiple Members with a single DG facility or under a single DG application without prior approval by the Cooperative.

DG facilities 1 MW or larger are not covered by this Manual and will be considered by the Cooperative on a case-by-case basis.

I. DETERMINE THE CATEGORY OF DISTRIBUTED GENERATION FACILITY

1) Connection Level Category

- a) Connected to the Cooperative's system
The Member requests and/or the Member's DG facility requires connection to the Cooperative's system. All provisions of this manual cover this category.
- b) Connected to the Cooperative's Wholesale T&D Provider's system
The Member requests and/or the Member's DG facility requires connection to the Cooperative's Wholesale T&D Provider's system. This manual does NOT cover this category. The Member should contact the Cooperative's Wholesale T&D Provider directly as follows: Manager of communications key accounts, Brazos Cooperative 1-888-751-6500.

2) Ownership of Facilities

- a) The Member shall own and be solely responsible for all expenses, installation, maintenance, and operation of all facilities, including all power generating facilities, on the Member's side of the point of delivery as defined in the Cooperative's tariffs.

3) Power Export Category

- a) Parallel - no power export
The Member operates a DG facility connected in any way to the Cooperative system but with no intention to export power.
- b) Parallel-power generated to be both consumed and exported
The Member operates a DG facility connected in any way to the Cooperative's system designed primarily to serve the Member's own load but with the intention to export excess power.
- c) Parallel - other
The Member operates a DG facility where either the power generated is intended for export only or where the DG facility is rated to produce an amount of electricity greater than the amount of electricity the Member for whom the DG is installed is reasonably expected to consume. The Cooperative will consider applications for service under this category on a case-by-case basis.

4) Qualifying or Non-Qualifying Categories

- a) Qualifying Facilities (QF) are defined by the Public Utility Regulatory Policies Act of 1978 (PURPA). Refer to CFR Title 18, Subchapter K, Part 292.
- b) The distinction between QF and Non-Qualifying Facilities (NQF) mainly deals with fuel use.
 - i. In general, a QF must have as its primary energy source biomass, waste, renewable resources, geothermal resources or any

- combination. See PURPA for a full description.
 - ii. DG facilities not designated as QF under the provisions of PURPA will be considered NQF by the Cooperative.
 - c) The Cooperative will provide interconnection for a DG facility to Members, subject to the provisions of this Manual and all other applicable rules and regulations.
 - d) The Cooperative will purchase power from a Member with a DG facility that is a QF, subject to the provisions of this Manual and all other applicable rules and regulations.
 - e) The Cooperative may purchase power from a Member with a DG facility that is an NQF.
- 5) Size Category
- a) Facilities 50 kW and smaller
Facilities 50 kW and smaller of connected generation will be placed in this size category unless the Member requests connection under the >50 kW size category.
 - b) Facilities above 50 kW and below 1 MW
Facilities >50 kW and below 1 MW of connected generation will be placed in this size category. Facilities 50 kW and smaller may be placed in this size category if so requested by the Member.
 - c) Facilities equal to and above 1 MW of connected generation are not considered under this Manual.

II. MEMBER'S INITIAL REQUIREMENTS

- 1) Notification
- a) The Member must meet all the Cooperative's membership and service requirements in addition to the requirements in the Manual.
 - b) The rated capacity of the member's DG must not exceed the Cooperative's service capacity.
 - c) Anyone owning or operating a DG facility in parallel with the Cooperative's system must notify the Cooperative of the existence, location and category of the DG facility, whether the member intends to export power to the Cooperative or not.
- 2) Service Request
- a) In advance of request for an interconnection, the Member must contact the Cooperative and complete the "Cooperative Agreement for Interconnection and Parallel Operation of Distributed Generation."
 - b) A separate form must be submitted for each DG facility.

3) Submit a DG Plan

- a) As a part of the application, the Member shall submit a plan detailing the electrical design, interconnection requirements, system size, and operational plans for the DG facility (the "DG plan"). Either at the time of submission or at any time during the review process, the Cooperative may require additional information or may require the DG plan to be prepared by a Professional Engineer registered in the state of Texas.
- b) In the case of DG facilities (i) to be operated in parallel with the Cooperative's system, (ii) with no intention to export power to the Cooperative and (iii) that are of standard design and intended entirely as emergency or back-up power supply for the facility, the Cooperative may, at its sole discretion, waive the application fee.
- c) Prior to review of the application and DG plan by the Cooperative, the Member shall pay an application fee as indicated below. A separate fee must be submitted for each DG facility.

DG Size (Connected Load)	Any Required Costs
<= 50 KW	\$250
> 50 KW	AS REQUIRED

III. COOPERATIVE AND WHOLESALE T&D PROVIDER REVIEW PROCESS

1) Plan Review Process

- a) The Cooperative and its Wholesale T&D Provider, if requested by the Cooperative, will review the application and accompanying documents, plans, specifications, and other information provided and will return an interconnection analysis to the Member within 60 days of receipt of final plans and specifications.
- b) Technical review will be consistent with guidelines established by the most recent National Electric Code and the most recent IEEE 1547 Standard. The Member may be required by the Cooperative to provide proof that their DG Facilities have been tested and certified by applicable IEEE guidelines.
- c) If corrections or changes to the plans, specifications and other information are to be made by the Member, the 60 day period may be reinitialized when such changes or corrections are provided to the Cooperative. In addition, any changes to the site or project requiring new analysis by the Cooperative may require additional cost and a new DG plan. The cost will be determined by the Cooperative and shall be paid by the Member.
- d) The Member acknowledges and agrees that any review or acceptance of such plans, specifications and other information by the

Cooperative and/or its Wholesale T&D Provider shall not impose any liability on the Cooperative and/or its Wholesale T&D Provider and does not guarantee the adequacy of the Member's equipment or DG facility to perform its intended function. The Cooperative and its Wholesale T&D Provider disclaim any expertise or special knowledge relating to the design or performance of DG installations and do not warrant the efficiency, cost-effectiveness, safety, durability, or reliability of such DG installations.

- e) In the event it is necessary at the time of initial interconnection or at some future time for the Cooperative and/or its Wholesale T&D Provider to modify electric delivery systems in order to serve the Member's DG facilities and/or purchase or continue to purchase the output of the Member's DG facilities, or because the quality of the power provided by the Member's DG facilities adversely affects the Cooperative's and/or its Wholesale T&D Provider's delivery system, the Member will be responsible to pay the Cooperative and/or its Wholesale T&D Provider in advance for all costs of modifications required for the interconnection of the Member's DG facilities.

IV. SALES TO AND PURCHASES FROM A DG FACILITY

1) For all DG where the Member desires to export power

- a) All DG facilities shall be billed under one of the Cooperative's existing rate tariffs.
- b) All sales of electric power and energy by the Cooperative to a Member shall be consistent with the applicable retail rate schedule established by the Cooperative as if there were no DG installation at the Member's premises, including any charges in the Cooperative's DG tariff.
- c) The Member shall pay all rates and charges so listed.
- d) Neither the Cooperative nor its Power Supplier nor its Wholesale T&D Provider is under any obligation to purchase power from a NQF.
- e) All self-generated energy that is not exported to the Cooperative's system must be consumed on-site. No wheeling of self-generated energy from one site to another site will be permitted.
- f) The Member shall be subject to any market charges related to the Member's DG facility, including but not limited to Scheduling, Dispatching and Energy imbalance.

2) For QF 50 kW and smaller where the Member desires to export power:

- a) Net metering shall be used. The type of metering to be used shall be specified at the sole discretion of the Cooperative. The metering shall provide data so the Cooperative can determine each billing period the energy supplied to the Member by the Cooperative and the energy supplied to the Cooperative by the Member.
- b) At the sole discretion of the Cooperative, an approved load profile meter

may be required which can be remotely read by the Cooperative through an approved communications link. Otherwise, the meter shall be read monthly by Cooperative personnel and the Member shall be billed for the additional cost of reading the meter.

- c) The Cooperative shall bill the Member for the energy supplied to the Member during each billing period according to the Cooperative's applicable retail rate schedule.
 - d) The Cooperative shall pay the Member for the energy supplied by the Member to the Cooperative in accordance with Section 202.8 of the Cooperative's then-current tariff for electric service.
 - e) The Member shall sign an approved contract for interconnection with the Cooperative.
 - f) In addition to all other charges, the Cooperative may bill the Member for any additional facilities charges as determined by the Cooperative in order to facilitate the installation and/or operation of the Member's DG facility.
 - g) The Cooperative may, at its sole discretion, purchase power from a NQF as described in this section.
- 3) For QF >50 kW and <1 MW where the Member desires to export power:
- a) No net metering shall be used. The type of metering to be used shall be specified at the sole discretion of the Cooperative. The metering shall provide data so the Cooperative can determine each billing period the energy supplied to the Member by the Cooperative and the energy supplied to the Cooperative by the Member.
 - b) At the sole discretion of the Cooperative, an approved load profile meter may be required which can be remotely read by the Cooperative through an approved communications link. Otherwise, the meter shall be read monthly by Cooperative personnel and the Member shall be billed for the additional cost of reading the meter.
 - c) The Cooperative shall bill the Member for the energy supplied to the Member during each billing period according to the Cooperative's applicable retail rate schedule.
 - d) The Cooperative shall pay the Member for the energy supplied by the Member to the Cooperative in accordance with Section 202.8 of the Cooperative's then-current tariff for electric service.
 - e) The Member shall sign an approved contract for interconnection with the Cooperative.
 - f) In addition to all other charges, the Cooperative may bill the Member for any additional facilities charges as determined by the Cooperative in order to facilitate the installation and/or operation of the Member's DG facility.
 - g) The Cooperative may, at its sole discretion, purchase power from a NQF as described in this section.
- 4) The Cooperative shall not be required to make any purchases that will cause the Cooperative to no longer be in compliance with any applicable contracts or all-power contract requirements with its power supplier(s).

V. MEMBER'S RESPONSIBILITY PRIOR TO OPERATION

1) Line Extension and Modifications to Cooperative Facilities

- a) As a part of the interconnection analysis performed by the Cooperative, the Member will be provided with an estimate of any line extension or other cost to be incurred in providing electric delivery service to the Member's DG facility.
- b) Notwithstanding the Cooperative's line extension policy, the Member shall pay in advance the full cost of the construction of any transmission, substation, distribution, transformation, metering, protective, or other facilities or equipment which, at the sole discretion of the Cooperative and/or its Wholesale T&D Provider, is required to serve the Member's DG facility.
- c) In the event it is necessary at the time of initial interconnection or at some future time for the Cooperative and/or its Wholesale T&D Provider to modify electric delivery systems in order to serve the Member's DG facilities and/or purchase or continue to purchase the Member's output, or because the quality of the power provided by the Member's DG adversely affects the Cooperative and/or its Wholesale T&D Provider's delivery system, the Member will reimburse the Cooperative and/or its Wholesale T&D Provider for all costs of modifications required for the interconnection of the Member's DG facilities.
- d) In the event the Cooperative at any time in the future changes primary voltage of facilities serving the DG facility such that metering equipment, transformers and/or any other Member-owned equipment must be changed to continue receiving service at the new primary voltage level, the full cost of the change will be borne by the Member.
- e) In all cases, the Member shall pay the full cost of the installation of a visible load break disconnect switch by and to the sole specification of the Cooperative. The switch will be readily accessible to Cooperative personnel and of a type that can be secured in an open position by a Cooperative lock.

2) Applicable Regulations

The DG facility shall be installed and operated subject to and in accordance with the terms and conditions set forth in the Cooperative's rules, regulations, bylaws, rates and tariffs, as amended from time to time, and, if applicable, approved by the Cooperative's board of directors, which are incorporated herein by reference, and in compliance with all applicable federal, state and local laws, regulations, zoning codes, building codes, safety rules, environmental restrictions, ordinances and regulations, including without limitation, the most recent National Electric Code, the most recent IEEE 1547 Standard, applicable ANSI standards, including ANSI C84.1 Range A, Public Utility Commission of Texas (PUCT) rules, Electric Reliability Council of Texas (ERCOT) Independent System Operator (ISO) directives and ERCOT protocols and guidelines, and in accordance with industry standard prudent engineering practices.

3) Liability Insurance

- a) Facilities 50 kW and smaller
No Insurance requirements.
- b) Facilities larger than 50 kW
 - i. Prior to interconnection, the Member must provide a certificate of insurance showing satisfactory liability insurance including contractual liability insurance covering indemnity agreements which insures the Member against all claims for property damage and for personal injury or death arising out of, resulting from or in any manner connected with the installation, operation and maintenance of the Member's generating equipment. The Cooperative may require that it be named as an additional insured on such liability insurance.
 - ii. The amount of such insurance coverage shall be not less than \$1,000,000 per occurrence. The amount of such coverage and the type of insurance coverage required shall be acceptable to the Cooperative and may be amended from time to time by the Cooperative at the sole discretion of the Cooperative.
 - iii. The certificate of insurance shall provide that the insurance policy will not be changed or canceled during its term without thirty days written notice to the Cooperative. The term of the insurance shall be coincident with the term of the interconnection contract or shall be specified to renew throughout the length of the interconnection contract.
 - iv. The Member shall provide proof of such insurance to the Cooperative at least annually, upon any renewal of such insurance, and otherwise upon request by the Cooperative.

4) Contracts

- a) Interconnection Contract
The Member will sign and deliver to the Cooperative an interconnection agreement in form and substance acceptable to the Cooperative.

5) Initial Interconnection

- a) Upon satisfactory completion of the review process and execution of required agreements as outlined in this Manual, the Cooperative will begin installation of the interconnection of DG facilities. The interconnection will be completed as soon as practical after completion of the review process and execution of the necessary agreements/contracts. After completion of interconnection requirements and prior to initiation of service, the Cooperative will conduct a final inspection of the facilities and interconnection to the Cooperative's system. Upon satisfactory final inspection, the Cooperative will initiate service to the Member.
- b) The Cooperative's review process and final inspection is intended as a means to safeguard the Cooperative's facilities and personnel. The Member

acknowledges and agrees that any review or acceptance of such plans, specifications and other information by the Cooperative and/or its Wholesale T&D Provider shall not impose any liability on the Cooperative and/or its Wholesale T&D Provider and does not guarantee the adequacy of the Member's equipment or DG facility to perform its intended function. The Cooperative and its Wholesale T&D Provider disclaims any expertise or special knowledge relating to the design or performance of generating installations and does not warrant the efficiency, cost-effectiveness, safety, durability, or reliability of such DG installations.

VI. REFUSAL TO INTERCONNECT SERVICE OR DISCONNECTION OF INTERCONNECTION SERVICE

The Cooperative may, at its sole discretion, prevent the interconnection or disconnect the interconnection of DG facilities due to reasons such as safety concerns, reliability issues, power quality issues, breach of interconnection contract or any other reasonable issue. Any disconnection may be without prior notice.

VII. OPERATION OF PARALLEL FACILITY

The purpose of this section is to outline the Cooperative's operational requirements for DG facilities operated in parallel with the Cooperative's system and is not intended to be a complete listing of all operational, regulatory, safety and other requirements.

1) Ownership of facilities

- a) The Member shall own and be solely responsible for all expense, installation, maintenance and operation of all facilities, including all power generating facilities, on the Member's side of the point of delivery as defined in the Cooperative's tariffs.
- b) At its sole discretion, the Cooperative may locate Cooperative-owned metering equipment and transformers on the Member's side of the point of delivery.

2) Self-Protection of DG Facilities

- a) The Member will furnish, install, operate and maintain in good order and repair all equipment necessary for the safe operation of DG facilities operated in parallel with the Cooperative system.
- b) The Member's equipment will have capability to both establish and maintain synchronism with the Cooperative system and to automatically disconnect and isolate the DG facility from the Cooperative system.
- c) The Member's DG facility will be designed, installed and maintained to be self-protected from normal and abnormal conditions on the Cooperative system including, but not limited to, overvoltage, undervoltage, overcurrent, frequency deviation, and faults. Self-protection will be compatible with all applicable Cooperative protection arrangements and operating policies.

- d) Additional protective devices and/or functions may be required by the Cooperative when, in the sole judgment of the Cooperative, the particular DG facility installation and/or the Cooperative system characteristics so warrant.

3) Quality of service

- a) The Member's DG facility will generate power at the nominal voltage of the Cooperative's system at the Member's delivery point as defined by ANSI C84.1 Range A.
- b) Member's DG installation will generate power at a frequency within the tolerances as defined by the IEEE 1547 Standard.
- c) Member's DG facility shall produce power at a minimum power factor of at least 95% or shall use power factor correction capacitors to ensure at least a 95% power factor.
- d) Member's DG facility shall be in accordance with the power quality limits specified in IEEE 519.
- e) The overall quality of the power provided by the Member's DG facility including, but not limited to, the effects of harmonic distortion, voltage regulation, voltage flicker, switching surges and power factor, will be such that the Cooperative system is not adversely affected in any manner.
- f) In the event that the adverse effects are caused in whole or in part by the Member's DG facility, the Member will correct the cause of such effects within 30 days, reimburse the Cooperative for required correction, or be disconnected from the Cooperative system.

4) Safety disconnect

- a) The Member shall install a visible load break disconnect switch at the Member's expense and to the Cooperative's specifications.
- b) The switch will be located so as to be readily accessible to Cooperative personnel in a location acceptable to both the Member and Cooperative.
- c) The switch shall be a type that can be secured in an open position by a lock owned by the Cooperative. If the Cooperative has locked the disconnect switch open, the Member shall not operate or close the disconnect switch.
- d) The Cooperative shall have the right to lock the switch open when, in the judgment of the Cooperative:
 - i. It is necessary to maintain safe electrical operating and/or maintenance conditions,
 - ii. The Member's DG adversely affects the Cooperative system, or
 - iii. There is a system emergency or other abnormal operating condition warranting disconnection.
- e) The Cooperative reserves the right to operate the disconnect switch for the protection of the Cooperative system even if it affects the Member's DG facility. In the event the Cooperative opens and/or closes the disconnect

switch:

- i. The Cooperative shall not be responsible for energization or restoration of parallel operation of the DG facility.
 - ii. The Cooperative will make reasonable efforts to notify the Member.
- f) The Member will not bypass the disconnect switch at any time for any reason.
 - g) Signage may be placed by the Cooperative at the Member's expense and located at the disconnect indicating the purpose of the switch along with contact names and numbers of both the Member and the Cooperative.
 - h) Members with DG facilities as defined in this Manual which are solely for the purpose of emergency backup or peak shaving without intent to export power shall not operate their DG facilities at any time unless visibly disconnected from the Cooperative system. At its sole discretion, the Cooperative may require Member to install at his/her own expense an interlocking switch for the purpose of ensuring the Member's facilities do not operate in parallel with the Cooperative's facilities.
 - i) Should the Cooperative lose power serving the Member's DG facilities for any reason, Members with DG facilities shall not operate their DG facilities unless visibly disconnected from the Cooperative system.

5) Access

- a) Persons authorized by the Cooperative will have the right to enter the Member's property for purposes of testing, operating the disconnect switch, reading or testing the metering equipment, maintaining right-of-way or other DG facility equipment and/or Cooperative service requirement. Such entry onto the Member's property may be without notice.
- b) If the Member erects or maintains locked gates or other barriers, the Member will furnish the Cooperative with convenient means to circumvent the barrier for full access for the above-mentioned reasons.

6) Liability for Injury and Damages

- (a) The Member assumes full responsibility for electric energy furnished at and past the point of interconnection and shall indemnify the Cooperative and its Power Supplier and Wholesale T&D Provider against and hold the Cooperative and its Power Supplier and Wholesale T&D Provider harmless from all claims for both injuries to persons, including death resulting therefrom, and damages to property occurring upon the premises owned or operated by Member arising from electric power and energy delivered by the Cooperative or in any way arising directly or indirectly from the Member's DG facility.
- (b) The Cooperative and/or its Power Supplier and/or its Wholesale T&D Provider shall not be liable for either direct or consequential damages resulting from failures, interruptions, or voltage and waveform fluctuations occasioned by causes reasonably beyond the control of the Cooperative and/or its Power Supplier and/or its Wholesale T&D Provider including, but not

limited to, acts of God or public enemy, sabotage and/or vandalism, accidents, fire, explosion, labor troubles, strikes, order of any court or judge granted in any bona fide adverse legal proceeding or action, or any order of any commission, tribunal or governmental authority having jurisdiction. ALL PROVISIONS NOTWITHSTANDING, IN NO EVENT SHALL THE COOPERATIVE BE LIABLE TO THE MEMBER FOR ANY INTEREST, LOSS OF ANTICIPATED REVENUE, EARNINGS, PROFITS, OR INCREASED EXPENSE OF OPERATIONS, LOSS BY REASON OF SHUTDOWN OR NON-OPERATION OF MEMBER'S PREMISES OR FACILITIES FOR ANY INDIRECT, INCIDENTAL, OR CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES ARISING OUT OF OR RELATED, IN WHOLE OR PART, TO THIS AGREEMENT. The Cooperative shall not be liable in any event for consequential damages.

- c) The Member is solely responsible for insuring his/her facility complies with all applicable regulations including, but not limited to, laws, regulations, ordinances, Cooperative and Power Supplier and Wholesale T&D Provider tariffs, policies and directives, and ERCOT rules, policies and directives.

7) Metering/Monitoring

- a) The Cooperative shall specify, install and own all metering equipment.
- b) Facilities Less Than or Equal to 50kW
The facility will be net metered by an electronic meter with forward and reverse rotation.
 - i. Installing an electronic meter with forward and reverse registers and netting the energy consumption between the two registers to determine the net monthly flow of energy.
- c) Facilities Greater than 50 kW
 - i. Power transfer at the point of interconnection will be measured by metering equipment as installed and specified at the sole discretion of the Cooperative.
 - ii. There shall be no net metering.
- d) The meter shall be read at a time or times of month determined at the Cooperative's sole discretion for acquiring metering data. The Member shall provide the Cooperative an approved communications link at the Member's cost for this purpose if so requested by the Cooperative. The type of communications link and metering equipment measuring purchase of power by the Cooperative shall be installed and specified at the sole discretion of the Cooperative.
- e) The Cooperative may, at its sole discretion, require the Member to pay the Cooperative in advance for metering and monitoring equipment and installation expense.
- f) At its sole discretion, the Cooperative may meter the facility at primary or secondary level.

8) Notice of Change in Installation

- a) The Member will notify the Cooperative in writing thirty (30) days in advance of making any change affecting the characteristics, performance, or protection of the DG facility.
- b) If any modification undertaken by the Member will create or has created conditions which may be unsafe or adversely affect the Cooperative system, the Member shall immediately correct such conditions or be subject to immediate disconnection from the Cooperative system.
- c) Any change in the operating characteristics of the DG facility including, but not limited to, size of generator, total facility capacity, nature of facility, fuel source, site change, hours of operation, or type used, requires notice to the Cooperative and may require a new application process, including, but not limited to, application form, application fee, DG plan and DG plan review by the Cooperative.

9) Testing and Record Keeping

- a) The Member will test all aspects of the protection systems up to and including tripping of the generator and interconnection point at start-up and thereafter as required. Testing will verify all protective set points and relay/breaker trip timing and shall include procedures to functionally test all protective elements of the system. The Cooperative may witness the testing.
- b) The Member will maintain records of all maintenance activities, which the Cooperative may review at reasonable times.
- c) For systems greater than 500 kW, a log of generator operations shall be kept. At a minimum, the log shall include the date, generator time on, generator time off, and megawatt and megavar output. The Cooperative may review such logs at reasonable times.

10) Disconnection of Service

The Cooperative may, at its sole discretion, discontinue the interconnection of DG installations due to reasons such as safety concerns, reliability issues, power quality issues, breach of interconnection contract or any other issue deemed reasonable by the Cooperative.